

Procedures for Addressing Academic Misconduct

Adapted from Articles 2.1, 4.3, and 5.3 of the Student Conduct Code (2015)

Jurisdiction

The instructor of record has initial jurisdiction for all academic misconduct related to a specific class. Academic misconduct occurring during research, dissertation, field placement or practicum falls under the jurisdiction of the faculty advisor. Academic misconduct unrelated to a course or other research (such as selling papers) is the jurisdiction of Student Rights and Responsibilities (SRR).

- 1) If the student accepts responsibility, the instructor may assign appropriate sanctions and notify the appropriate Dean and Student Rights and Responsibilities (studentrights@siu.edu).
- 2) If the student does not accept responsibility, the Dean (or designee) will conduct an administrative hearing to determine which, if any policies were violated and assign sanctions.

Procedures

Within 120 days of the date of the alleged incident the instructor will notify the student, in writing (which may be via University E-mail), of the alleged violation(s) of the code.

When Responsibility is Accepted

The student may accept responsibility in writing. If so, following a conversation with the student, the instructor may assign any sanction deemed appropriate and communicate this to the student in writing. A copy of this decision is sent to the Appropriate Dean and SRR. The instructor should contact SRR prior to making a decision to check the student's judicial history. If a student feels that the sanction is not appropriate, he or she may appeal only the sanctions to the Administrative Review Board.

When Responsibility is Contested

The student may deny responsibility, in writing, for one or more allegations. The case is forwarded to the appropriate Dean responsible for the course in which the violation was alleged (or designee). The Dean will schedule a hearing, giving at least five days' notice of the date, time and location of the hearing.

At the hearing, instructor and student, in that order, will have equal opportunity to present information and evidence in regard to the allegation. The accused student is permitted an advisor (see Article 1.7.6 for limits on who may serve) but the advisor is not permitted to speak or participate in the hearing in any way. The Dean may set reasonable time limits on the hearing, but these limits must be applied equally. Witnesses are allowed, provided they have direct information relating to the situation. The Dean may choose to allow or disallow cross-questioning, but this decision must apply to both parties equally.

The final decision must be communicated to the student and SRR within five days of the hearing. Students may appeal the finding and/or sanctions following procedures in Article 6 of the code.

Possible Sanctions

- 1) Academic Censure
- 2) Adjustment of Grade for an Individual Assignment, Test, Paper, Etc
- 3) Adjustment of Course Grade
- 4) Suspension (May Only Be Issued By Director, SRR)
- 5) Expulsion (May Only Be Issued By Director, SRR)
- 6) Revocation of Degree (May Only Be Issued By Director, SRR)